

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Colerne Village Hall, Martins Croft, Colerne SN14 8DT
Date: Thursday 18 July 2013
Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Todd (Area Board and Member Support Manager) on 01225 718036 / marie.todd@wiltshire.gov.uk or Dave Roberts (Corsham Community Area Manager), 07979 318504 / dave.roberts@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Alan MacRae (Chairman) – Corsham Pickwick

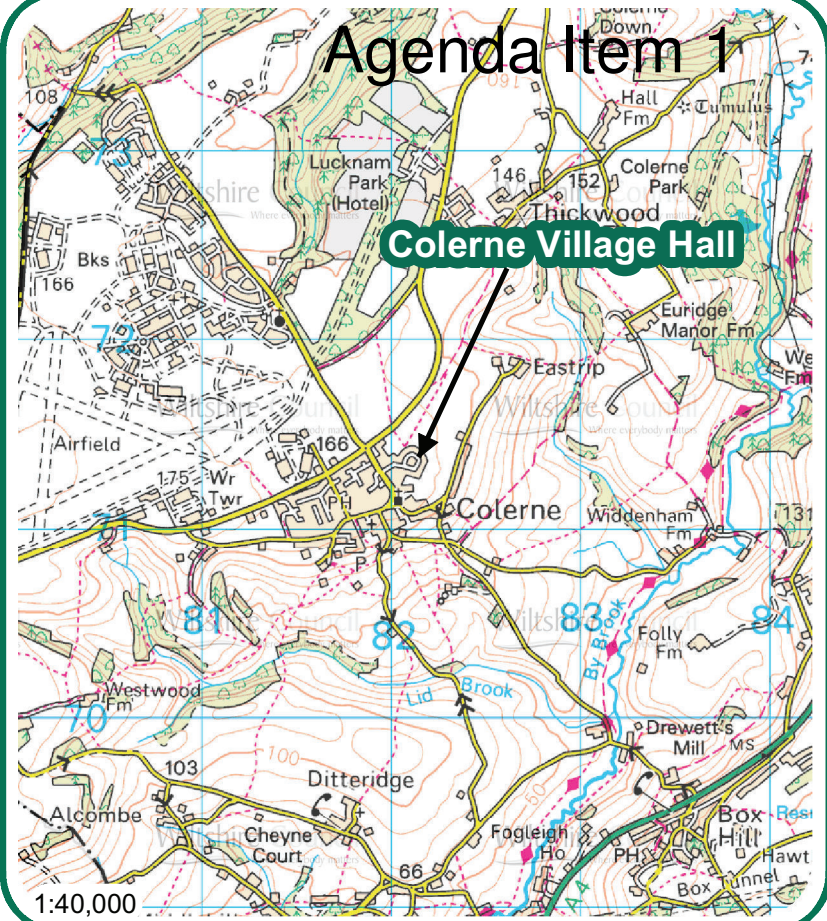
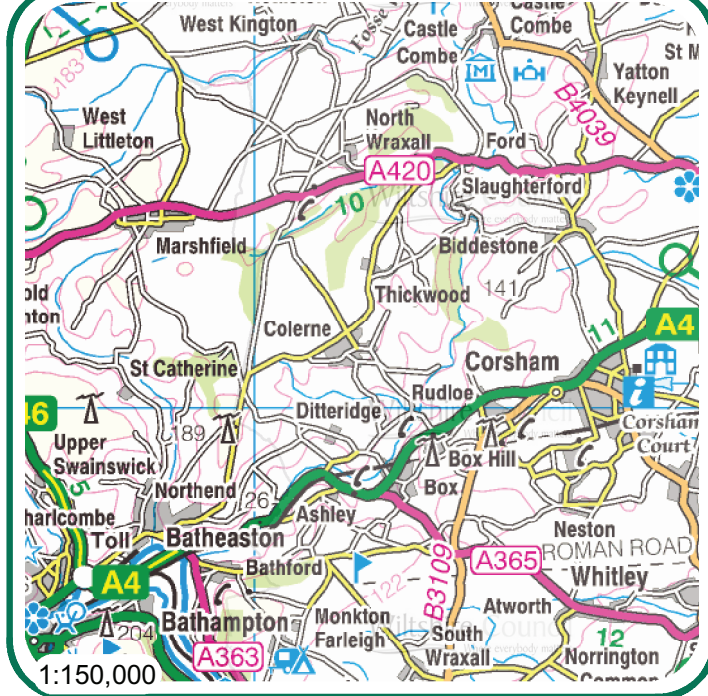
Sheila Parker (Vice Chairman) – Box & Colerne

Dick Tonge – Corsham Without & Box Hill

Philip Whalley – Corsham Town

	Time
1 Chairman's Welcome and Introductions _(Pages 1 - 2)	7pm
2 Apologies for Absence	
3 Minutes (Pages 3 - 14) To approve and sign as a correct record the minutes of the meeting held on 23 May 2013.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements (Pages 15 - 16) To receive the following chairman's announcement: Wiltshire Fire and Rescue Service Draft Safety Plan 2013-16 "Have your say".	
6 Partner Updates (Pages 17 - 24) To receive any updates from the following partners: (a) Wiltshire Police (b) Wiltshire Fire and Rescue Service (c) NHS Wiltshire (d) Town and Parish Council Nominated Representatives (e) Chamber of Commerce (f) Shadow Community Operations Board	7.10pm
7 Review of Bus Services Ian White, Head of Service Passenger Transport, will speak to the Area Board about the current bus service review.	7.25pm
8 CCAN Update and Funding Request (Pages 25 - 38) Corsham Community Area Network (CCAN) will present an update report, make a recommendation on the way forward for the Area Partnership and submit a request for funding.	7.45pm
9 Community Area Transport Group Recommendations (Pages 39 - 40) To consider recommendations from the Community Area Transport Group (CATG).	8pm

10	<p>Community Area Grants - Feedback from Colerne Old School Playgroup</p> <p>To receive an update from the Colerne Old School Playgroup regarding the grant the group recently received from the Area Board.</p>	8.10pm
11	<p>Community Area Grants (<i>Pages 41 - 46</i>)</p> <p>The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> (a) Colerne Skatepark - £5,000 (b) Colerne Village Hall Cinema - £5,000 	8.20pm
12	<p>Future Meeting Dates</p> <p>Future meetings will take place on the following dates:</p> <ul style="list-style-type: none"> 19 September 2013 – 7pm - Lacock Village Hall 21 November 2013 – 7pm – Corsham Town Hall 23 January 2014 – 7pm – Corsham Town Hall 20 March 2014 – 7pm – Corsham Town Hall 	8.30pm



Colerne Village Hall
Martins Croft
Colerne
SN14 8DT



 Where everybody matters



MINUTES

Meeting: CORSHAM AREA BOARD
Place: Box Pavilion, Valens Terrace, Box SN13 8NT
Date: 23 May 2013
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Marie Todd (Area Board and Member Support Manager) on 01225 718036 or marie.todd@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan MacRae, Cllr Sheila Parker, Cllr Dick Tonge and Cllr Philip Whalley

Wiltshire Council Officers

Dave Roberts – Community Area Manager
Marie Todd – Area Board and Member Support Manager
Sian Walker – Service Director
Emma Townsend – Contract and Commissioning Lead – Disabilities
Chris Clark – Area Manager – Local Highways and Streetscene
Paul Bollen – Area Engineer
Gemma Winslow – Community Co-ordinator

Town and Parish Councillors

Corsham Town Council – Cllr Allan Bosley, Charles Fuller, Anne Lock and David Martin (Clerk)

Box Parish Council – Cllrs Jennie Hartless, Pauline Lyons and Margaret Carey (Clerk)

Colerne Parish Council – Cllr Tom Hall

Partners

Police – Sgt Nick Cooke
Police and Crime Commissioner – Angus McPherson
Fire – Mike Franklin
CCAN – Kevin Gaskin

Community Operations Board – Anna Mackie
Chamber of Commerce – Sue Stockley

Total in attendance: 48

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>The Democratic Services Officer asked for nominations for chairman of the Area Board.</p> <p><u>Decision</u> To elect Councillor Alan MacRae as chairman of the Corsham Area Board for the forthcoming year.</p>
2	<p><u>Election of Vice Chairman</u></p> <p>The Chairman asked for nominations for vice chairman of the Area Board.</p> <p><u>Decision</u> To elect Councillor Sheila Parker as vice chairman of the Corsham Area Board for the forthcoming year.</p>
3	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Box Pavilion and introduced the councillors sitting on the area board.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Ruth Hopkinson from Corsham Town Council.</p>
5	<p><u>Minutes</u></p> <p><u>Decision</u> To approve the minutes of the meeting held on 24 January 2013 and to sign these as a correct record.</p>
6	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7	<p><u>Chairman's Announcements</u></p> <p>The chairman made the following announcements:</p> <p>(a) <u>Wiltshire Local Transport Plan 2011-2026: Further Consultation</u></p> <p>The consultation provided an opportunity to make comments on a further four sub-documents of the Local Transport Plan.</p>

	<p>(b) <u>Revised Multi-Agency Thresholds for Safeguarding Children 2013</u></p> <p>A thorough review of guidance on safeguarding thresholds had taken place and a revised document and practitioners' toolkit can be found at www.wiltshirepathways.org and at www.wiltshirelscb.org. Views and comments can be sent to Pathways@wiltshire.gov.uk.</p> <p>(c) <u>Ideas for Future Area Board Items</u></p> <p>The chairman explained that he was keen to encourage more public engagement with the area board. For this reason he asked people to put forward ideas for topics and issues for discussion at future area board meetings. These should not be single issues or complaints as these can be fed into the "issues" system but wider topics for discussion would be welcomed. Anyone with ideas should inform Dave Roberts, Community Area Manager on 07979 318504 or email dave.roberts@wiltshire.gov.uk.</p>
8	<p><u>Partner Updates</u></p> <p>(a) <u>Police and Crime Commissioner</u></p> <p>Angus McPherson informed the area board that the Police and Crime Plan had now been published. This would enable further public engagement in policing to take place. Two priorities for future funding were neighbourhood watch schemes and speedwatch. These were both important to ensure that communities become more resilient.</p> <p>(b) <u>Wiltshire Police</u></p> <p>Sergeant Nick Cooke highlighted some of the offences that had been dealt with over the last few months. These included possession of cannabis, shed break ins, thefts from motor vehicles and shoplifting. The police had been working with the Council's licensing officers regarding problems at the Royal Oak public house. There had also been proactive patrols in Springfield Park following complaints regarding anti social behaviour and underage drinking.</p> <p>In response to a question Sgt Cooke confirmed that the enquiry into the recent raid on the Katherine Park Co-op were ongoing.</p> <p>(c) <u>Fire and Rescue Service</u></p> <p>Mike Franklin reported that there was now a new Fire Authority and its first meeting would take place on 30 May 2013. The integrated risk management plan would soon be approved and this would be brought to the area board. The recent Sir Kenneth Knight report regarding the fire service in England and Wales stated that fires had reduced by 48%. Partnership working was continuing in Wiltshire, however, there had been</p>

a slight increase in fires in April.

(d) NHS

Written reports were included in the agenda papers including a statement regarding the NHS 111 number.

(e) Box Parish Council

Cllr Pauline Lyons had been elected as chairman of the Parish Council and Cllr Alan Clench as vice chairman. Five new councillors had joined the Council in May. New play equipment had been purchased using Section 106 monies and fitness equipment would be purchased shortly. The Box Revels fun weekend would be taking place over the Bank Holiday weekend on the recreation ground.

(f) Corsham Town Council

Cllr Ruth Hopkinson had been elected as chairman of the Town Council. The production of a new strategic plan was a priority for the Council. There were currently five vacancies on the Town Council and 2 June was the closing date for anyone interested in being co-opted. Armed Forces Day would be taking place on Saturday 29 June between 12 noon and 3pm.

(g) CCAN

- CCAN is working on an end of year report to present at the July Area Board meeting. This will show encouraging progress in some areas of the 2012 update of the Community Plan and in developing the community network during the last year.
- The budget proposals and new work plan for 2013/14 will also be presented at the July meeting. The focus will be on tackling more of the community priorities from the plan.
- The plan will reflect the new way of working that has been explored since the autumn. This involves moving away from a formal steering group and committee style meetings to focus instead on encouraging the network and supporting local projects. CCAN will also look to find more effective ways to work with the area board and others to make faster progress with implementing the Community Plan including using area board meetings in new and less formal ways.
- On 8 June 2013 there would be a forum for Community Area Partnerships at Lackham College. This would be a whole day event entitled "Value Your Community".

	<p>(h) <u>Corsham Chamber of Commerce</u></p> <p>The Chairman introduced Sue Stockley the new President of the Corsham Chamber of Commerce.</p> <p>(i) <u>Shadow Community Operations Board</u></p> <p>Cllr Allan Bosley reported that construction of the Corsham campus was now underway. The first priority would be to provide an artificial sports pitch. This project represented two years of voluntary contribution to date and it was very important to make the campus work. More people were still needed to assist by joining the following working groups:</p> <ul style="list-style-type: none"> • Communications and governance • Campus culture and service engagement • Transport and catering <p>(j) <u>Suffragette March</u></p> <p>The 100th anniversary of the suffragette march from Lands End to London would take place this year. The original march went through Corsham and a shop in the Martingate Centre would commemorate the event.</p>
9	<p><u>Understanding Autism</u></p> <p>The Area Board received a presentation from Emma Townsend and Patti Harrison regarding autism. It was important to raise awareness and understanding of autism and to find out where the local area can help.</p> <p>Some of the characteristics of a person with autism could be:</p> <ul style="list-style-type: none"> • Sensory differences • Vulnerability • Anxiety and fears • Obsessions and rituals • Inflexible thinking • Keeping things the same • Not generalising experiences • Difficulties ‘mind reading’ <p>However, it should be recognised that each person with autism is different – “if you’ve met one person with autism, you’ve met one person with autism”.</p> <ul style="list-style-type: none"> • Social skills training is important for people with autism as they can find this difficult. • The presenters asked those present to reflect and share the information they had heard.

	<ul style="list-style-type: none"> • It was noted that there was currently a pathfinder project taking place at Wiltshire Council which involved changes to the age at which people with learning difficulties were considered to be “adults”. Work was underway to ensure that this was more flexible and to ensure that people only transferred to adult services when they were ready instead of automatically transferring at age 18. <p>The chairman thanked Emma and Patti for a very informative presentation.</p>
10	<p><u>Local Highways and Streetscene Service</u></p> <p>Chris Clark the Area Manager for Local Highways and Streetscene gave a presentation regarding the new contract which had been awarded to Balfour Beatty and started on 1 June 2013.</p> <ul style="list-style-type: none"> • The contract covered services such as repair of potholes and grass cutting. • In each area there would be a Community Co-ordinator who would be the first point of contact. The Coordinator will be responsible for the management of the local highway and streetscene assets and the community priorities. This person will also give feedback to Parish and Town Councils. • The Community Coordinator for the Corsham area is Gemma Winslow. She is based at Bowerhill, Melksham. • There will also be an area engineer who will deal with service delivery. This involves the provision of technical support and strategic service provision across two community board areas. Feedback to the Area Boards will be undertaken by the Engineer at the Community Area Transport Groups. • The Engineer for the Corsham area is Paul Bollen and he is based at Bowerhill, Melksham. • A workshop for Parish and Town Council engagement would take place on Weds 5 June 2013 from 6pm to 8pm at the Monkton Park Offices, Chippenham. • The aim of the new service was to provide a more bespoke approach for the community areas. • Contact numbers for Gemma and Paul are as follows: <p>Community Co-ordinator – Gemma Winslow – Tel 01225 712810 or email gemma.winslow@wiltshire.gov.uk Area Engineer – Paul Bollen – Tel 01225 712810 – mobile 07712 490089 or email paul.bollen@wiltshire.gov.uk</p>
11	<p><u>Understanding Corsham - Supporting Retail Vitality in the Town Centre</u></p> <p>Cllr Allan Bosley gave a presentation to the Area Board regarding retail vitality in Corsham Town Centre.</p>

	<ul style="list-style-type: none"> • Corsham Town Council had carried out a benchmarking exercise to understand what it could do to ensure that Corsham has a vibrant town centre and high street. • It was also important to understand the market town's role in the community area. • Action for Market Towns had carried out some research across the county and throughout the country. • People made the following comments: <ul style="list-style-type: none"> ○ Re-introduce one hour free parking ○ More events and free activities ○ Better transport ○ Too many kids hanging around ○ More for children ○ Make crossings safer ○ More hotel bedrooms in or close to the town ○ More shops ○ Fewer charity shops • The results of the research carried out showed: <ul style="list-style-type: none"> ○ 80% of shops in Corsham are 'independent' (the national average was 66%) ○ 87% have been based in the town for more than 10 years (national average 53%) ○ Footfall was lower than national picture (but good by regional comparison) ○ 90% praised the town's 'appearance' (29% better than regional average) ○ 68% rated shops as good or very good (50% higher than any comparison) ○ There was room for improvement (for example, parking, changes to the retail offering and more for young people) • What happens next? <ul style="list-style-type: none"> ○ The study is available from the Town Council and is on the website at www.corsham.gov.uk ○ Signposting ○ Working with, and for, others ○ Corsham has fared better than most in the current economic climate but cannot afford to be complacent.
12	<p><u>Box Rock Circus</u></p> <p>The Area Board received a presentation regarding the Box Rock Circus from Elizabeth Devon.</p> <ul style="list-style-type: none"> • Box Rock Circus was a project that received funding from the Corsham Area Board. • It is a circle of fossils and minerals located on the Box recreation ground. • Elizabeth Devon informed the area board of the work that had gone into creating the structure and gave details of the leaflets and website that

	<p>had been produced to publicise it.</p> <ul style="list-style-type: none"> • The circus was being used as part of the school curriculum. • The formal opening had taken place on 14 May 2013 by Iain Stewart. • Future plans included more school visits, visits by the disabled, inclusion on AONB walks, inclusion on Cotswold Voluntary Wardens' walks and the production of an Explore Guide. • Elizabeth thanked the area board for its support for this unusual and successful project.
13	<p><u>Community Speedwatch</u></p> <p>Paul Rylands and Roger Boulton gave a presentation regarding the very successful Box Community Speedwatch scheme – entitled “Give Box a Brake”.</p> <ul style="list-style-type: none"> • Box was a village with the main A4 and A365 roads cutting through it. The roads have huge commercial and social importance and were important for emergency services. However, safety of residents was a concern. • The Box speedwatch scheme had been formed following a serious accident on the A4 in September 2012. It now had 26 trained members. • The schemes' mission was to promote improved road safety in Box. • Its vision was a lasting change in drivers' behaviour. • Its approach was through cooperation, collaboration and consensus • Its method was research, consultation and discussion. • Those involved with speedwatch had sought the support of pedestrians and had worked with the police service and local school to run a speed awareness campaign. • It had become clear that often speeding began on the outskirts of the village and so this had to be controlled. It was important not to focus solely on speeding through the village itself. • With only £230 the impact of the scheme had been: <ul style="list-style-type: none"> ○ 1. Zero accidents in the visible area of operation ○ 2. Box Community Speed Watch training and activation ○ 3. Regular meetings and activities with the Police ○ 4. Over 400 views per day on Facebook ○ 5. Video 'evidence' on YouTube and over 650 views ○ 6. The Wharf Bus Stop re-defined and extended pedestrian 'right of way' painted along the A4 ○ 7. Two New 'Metro Counts' completed ○ 8. All signage rationalised ○ 9. Ben Hamilton-Baille author of 'Traffic in Villages' is now in the loop as a consultant and Box is linked to sister villages in Wiltshire ○ 10. Regular articles in the Parish Magazine • The scheme was an excellent example of various different bodies and organisations working together to improve road safety. • The group thanked PC Mandy Ball for the support she had given to the speedwatch scheme.

	<ul style="list-style-type: none"> • A show of hands revealed that the majority of those present at the meeting were in favour of the provision of a mobile speed camera for Box to help improve road safety. • Those people in favour of the above proposal were urged to contact Cllr John Thomson, Cabinet member for Highways and Broadband. • The Area Board congratulated those involved with Give Box a Brake on the hard work they had undertaken to make the scheme such a success.
14	<p><u>Community Area Grants</u></p> <p>The area board considered one community area grant application</p> <p><u>Decision</u> To award £1,500 to Colerne Old School Playgroup towards a project to install an interactive smart board.</p> <p><i>Reason for Decision: The application demonstrates a link to the Community Plan – “activities for young people.”</i></p> <p>ACTION: Dave Roberts, Community Area Manager</p>
15	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The area board considered appointments to outside bodies and working groups.</p> <p><u>Decision</u></p> <p>(1) To agree the following appointments to outside bodies:</p> <p>Corsham Community Area Network (CCAN) – Cllr Sheila Parker Corsham Pound Arts Centre – Cllr Alan MacRae Corsham Youth Issues Group – Cllrs Philip Whalley and Sheila Parker</p> <p>(2) To agree to reconstitute the following working groups:</p> <p>(a) Community Area Transport Group (CATG) – To comprise of:</p> <p>Corsham Area Board Councillors (4) Representatives from Corsham Town Council Representatives from Box Parish Council Representative from Colerne Parish Council Representative from Lacock Parish Council Representatives from CCAN</p> <p>(b) Shadow Community Operations Board (SCOB) – To comprise of:</p> <p>Allan Bosley – Local Town and Parish Council Rep</p>

	<p> Steve Hammond – User and Community Group Rep Patrick Kelly – User and Community Group Rep Anna Mackie – User and Community Group Rep Sally Fletcher – User and Community Group Rep Christine Reid – Wider Community Rep Marcus Chapman – Education and Young People Rep Alan MacRae – Area Board Member Rep </p> <p> (3) To note the terms of reference for the Working Groups as set out in Appendix C of the report. </p> <p> ACTION: Marie Todd, Area Board and Member Support Manager </p>
16	<p> <u>Future Meeting Dates</u> </p> <p> It was noted that future meetings of the area board will take place on: </p> <p> Thursday 18 July 2013 – Colerne Village Hall – 7pm Thursday 19 September 2013 – Lacock Village Hall – 7pm Thursday 21 November 2013 – Corsham Town Hall – 7pm Thursday 23 January 2014 – Corsham Town Hall – 7pm Thursday 20 March 2014 – Corsham Town Hall – 7pm </p>

Agenda Item 5

Chairman's Announcements

Subject:	Wiltshire Fire and Rescue Service draft Public Safety Plan 2013-16 'Have your say'
Officer Contact Details:	Mike Franklin Partnership & Community Engagement Manager Tel: 07919 306037 e-mail: michael.franklin@wiltsfire.gov.uk
Weblink:	http://www.wiltsfire.gov.uk/About_Us/Publications/publications.htm
Further details available:	e-mail: michael.franklin@wiltsfire.gov.uk

Wiltshire Fire and Rescue Service draft Public Safety Plan 2013-16 "Have your say"

The new draft Public Safety Plan 2013-16 (Integrated Risk Management Plan) is now available to view on the Wiltshire Fire and Rescue Service website. The plan shows what the service has been doing and how it intends to build on that for the future. Part of this is around how they operate as an emergency service, utilising personnel differently to have greatest impact on local communities.

The service very much welcomes your thoughts and opinions on its plans for the future. The consultation period will run from 10 June until 01 August. Please send any comments or feedback to consultation@wiltsfire.gov.uk. or Sarah Hargreaves, Wilts FRS HQ, Manor House, POTTERNE, SN10 5PP.

To view the plan please use the following link below or for a paper copy contact Sarah Hargreaves as above.

http://www.wiltsfire.gov.uk/About_Us/Publications/publications.htm

Crime and Community Safety Briefing Paper Corsham Community Area Board 2013



1. Neighbourhood Policing Team (NPT).

Sgt: PS Nick Cooke

Town Centre Team

Beat Manager – PC Hazel Anderson

PCSO – Shaun Redmond

Rural Team

Beat Manager – PC Mandie Ball

PCSO – Barry Mussard

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues:

Drugs Three young males were stopped on the A4 Box and searched for drugs, one male received a Cannabis Street Warning and the other two males were arrested for possession and are on bail.

A male who is not local was stopped searched in Corsham and was arrested for being in possession of a controlled substance (MDMA).

Another male was issued with an Adult Caution for being in possession of a Class A drug.

Burglary The Co-op, Martingate Centre had approximately £8000 worth of cigarettes stolen, the investigation is ongoing.

Non Dwelling Burglaries There has been several reports of shed breaks in Corsham, Box and Lacock whereby gardening equipment has been stolen. Please ensure sheds are secured and property are marked for identification purposes.

Thefts from Motor Vehicles There has been a few reports of thefts from motor vehicles in Corsham, targeted Patrols of Corsham and rural areas have been conducted in relation to these and non dwelling burglaries. This has had a positive impact and we have had not received any further reports.

Criminal Damage The recently painted skatepark was subject to criminal damage, words written in white paint had been successfully cleaned off immediately by Town Council staff, thankfully the fantastic design work had not been spoiled.

Shoplifting A prolific male shoplifter residing in Rudloe was recently released from prison. He has since been arrested again for shoplifting in Corsham.

Another local male has been recently arrested and charged for Theft x 2 and Assault x 2.

Theft A local female has been arrested and is on bail for theft of an elderly ladies purse.

Junior Good Citizen Scheme This is a multi-agency event aimed at Year 6 pupils, the young people have the opportunity to experience 8 different scenarios set up by different agencies, such as Wiltshire Fire and Rescue Service, Environmental Health and Wiltshire Police. It is a fun interactive event where students learn a variety of life skills. Corsham NPT delivered the scenario 'Prison – me no way!' Corsham Primary Schools took part.

Blues 'N' Zues A very successful Blues 'N' Zues Disco was held on 24th May at Corsham School for 11-16 year olds. This was organised and supervised by Corsham Police Officers and Staff. There was approximately 100 youths who attended and all had a good time.

Armed Forces Day Corsham NPT assisted by staff from Calne assisted on Armed Forces Day in Corsham, this event was very successful and brought many people to the town centre.

Corsham NPT assist with duties at Avebury for Solstice and will be assisting at RIAT (Royal International Air Tattoo) and WOMAD (World of Music and Dance).

NPT Staffing PCSO Norman Webster has retired from Corsham NPT, he is due to be replaced at the end of the month by PCSO Barry Mussard who has many years of valuable experience.

Community Engagement – In addition to the Wiltshire Police website, Corsham NPT also regularly update a Facebook Page at www.facebook.com/CorshamPolice. This has been effective in putting out local crime warnings (in addition to usual methods such as Neighbourhood Watch), appeals for witnesses and information and for putting out good-news stories, as well as telling the community about upcoming consultations. So far over 100 people have 'Liked' the page to receive updates posted by the NPT and this number is steadily growing – if you are on Facebook please feel free to join us.

EF Corsham NPT	Crime				Detections*	
	12 Months to June 2012	12 Months to June 2013	Volume Change	% Change	12 Months to June 2012	12 Months to June 2013
Victim Based Crime	686	566	-120	● -17.5%	12%	15%
Domestic Burglary	26	16	-10	● -38.5%	12%	13%
Non Domestic Burglary	97	95	-2	● -2.1%	3%	0%
Vehicle Crime	121	69	-52	● -43.0%	9%	0%
Criminal Damage & Arson	157	127	-30	● -19.1%	10%	17%
Violence Against The Person	80	75	-5	● -6.3%	34%	32%
ASB Incidents (YTD)	104	88	-16	● -15.4%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).						
* Detections include both Sanction Detections and Local Resolutions						

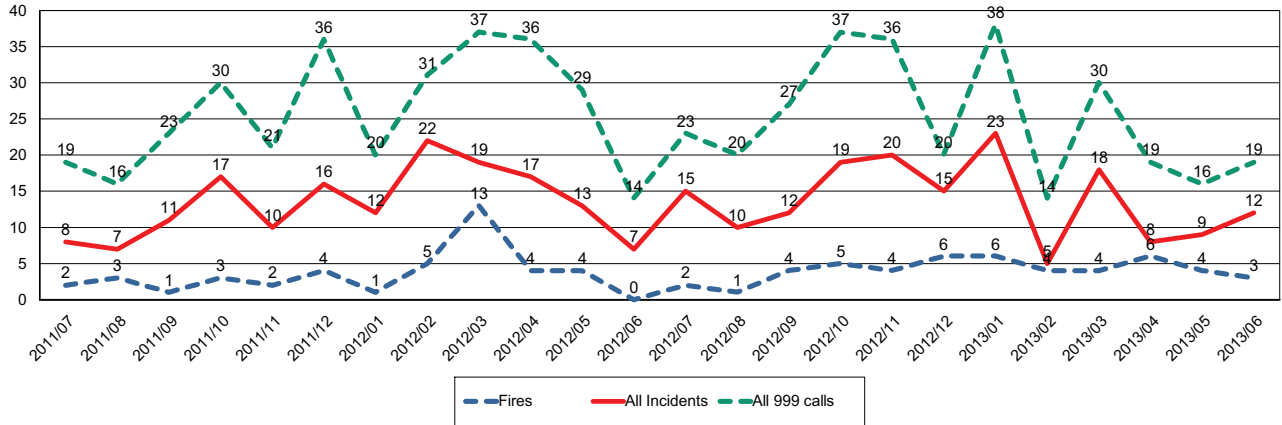
Phil Staynings
Inspector Chippenham, Calne and Corsham



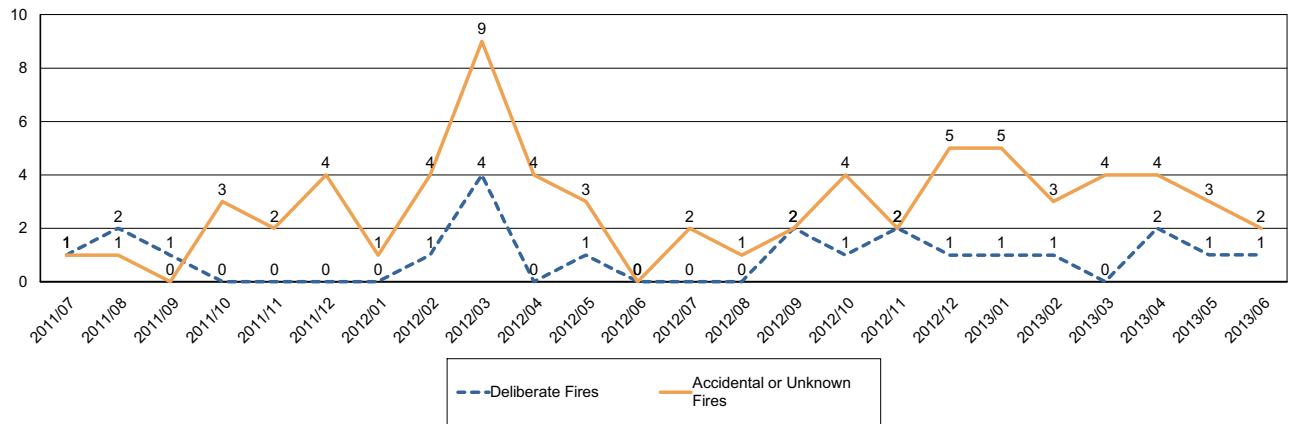
Report for Corsham Area Board

The following is an update of Fire and Rescue Service activity up to and including June. It has been prepared using the latest information and is subject to change.

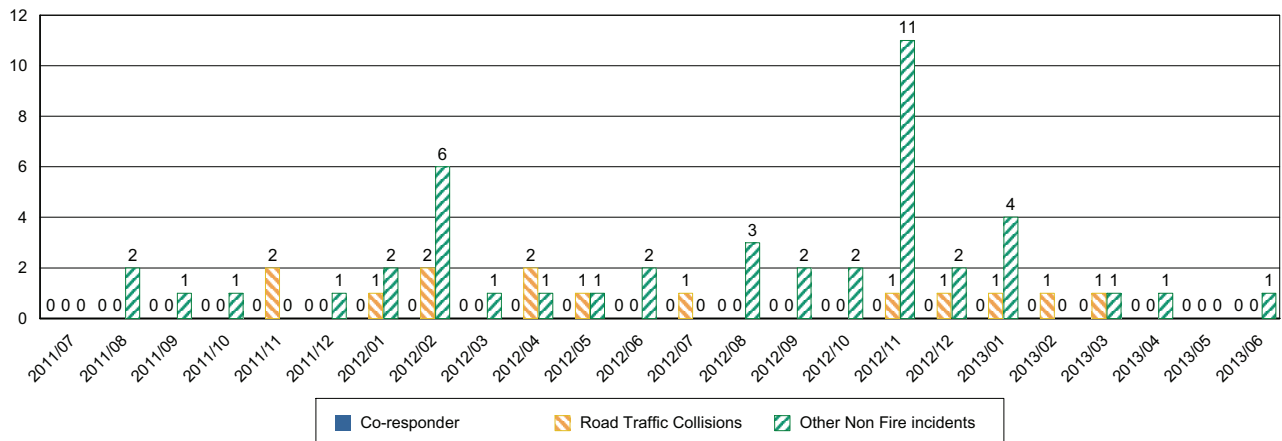
Incidents and Calls



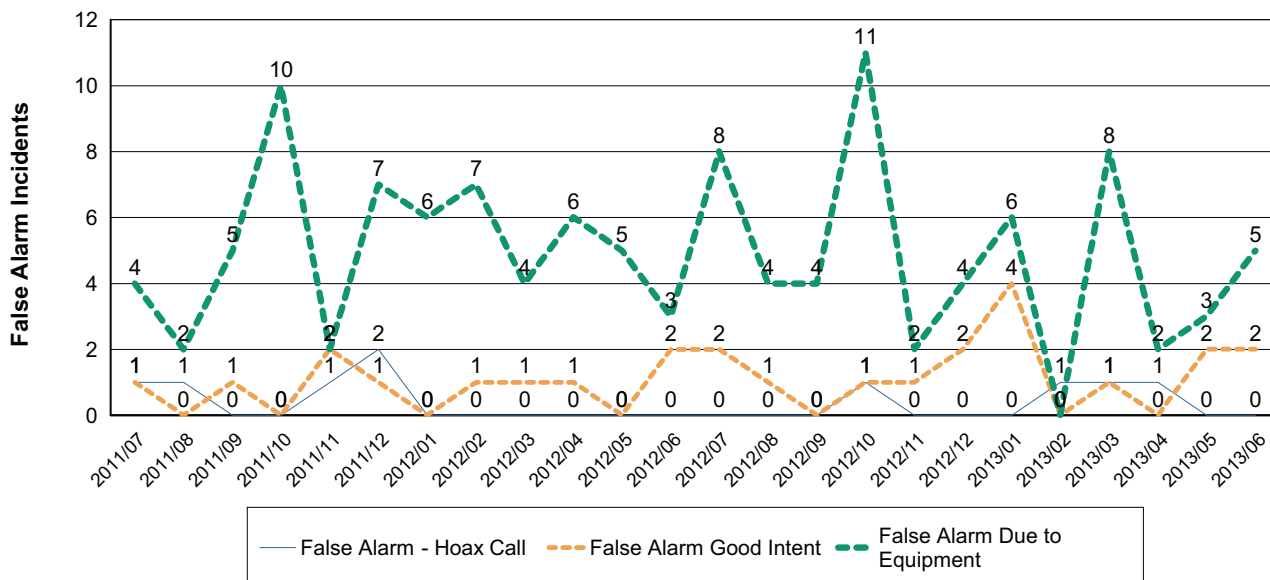
Fires by Cause



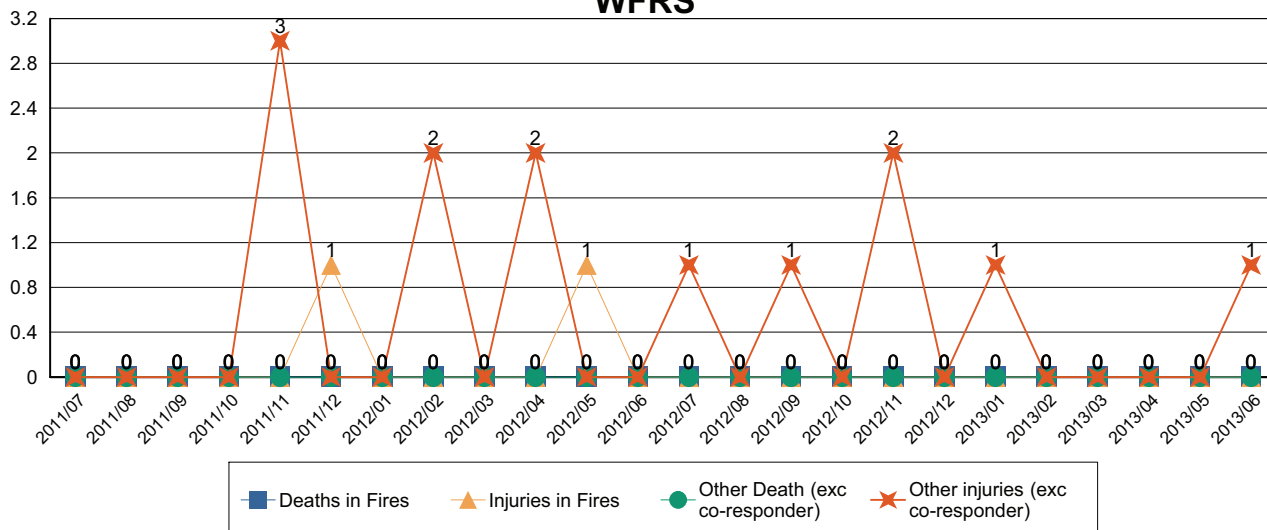
Non-Fire incidents attended by WFRS



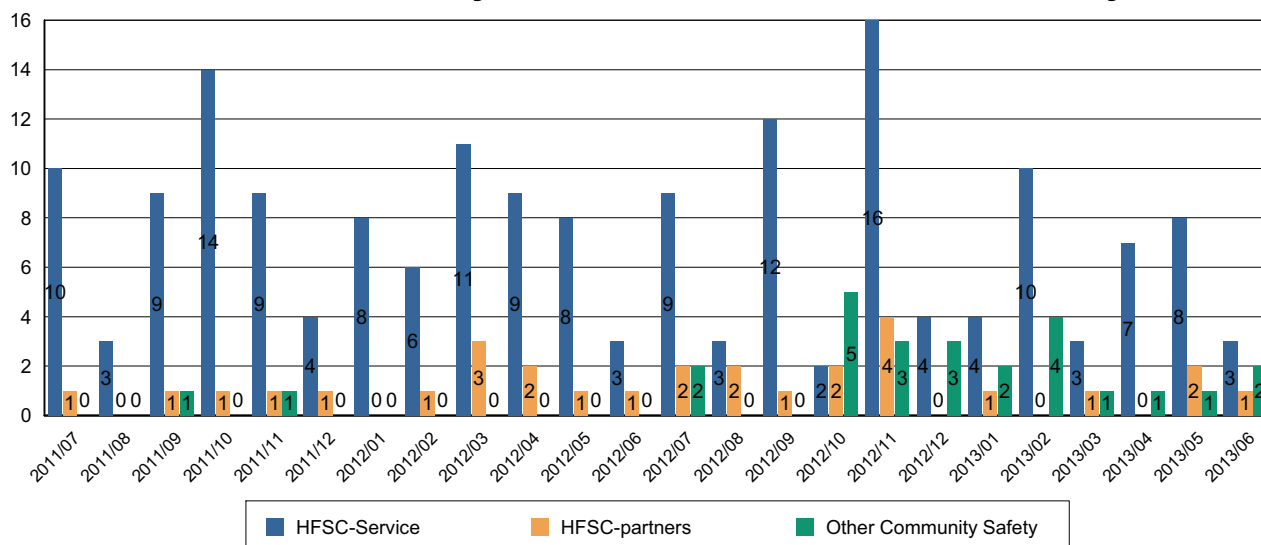
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Ref: DJN/TKT/111

27 June 2013

Dear colleagues

Re: **NHS 111 Implementation in Wiltshire**

We promised to keep you informed about our on-going work with Harmoni – the company contracted to provide the NHS 111 service across Wiltshire and Bath and North East Somerset.

The Wiltshire and Bath and North East Somerset Clinical Commissioning groups (CCGs) are continuing to work very closely with Harmoni and the Rectification plan, put in place in April, is proving effective.

There has been a steady but sustained improvement in performance over the past few weeks. Whilst there remains room for further improvement, we as the Commissioners are now more reassured that the Rectification plan is underpinning the necessary improvements.

We will continue to monitor performance and the work being done by Harmoni to recruit more Health and Clinical Advisors to ensure that all calls to the NHS 111 service are appropriately managed and triaged and that Harmoni is consistently providing a safe and effective service.

The Full Service Commencement has been deferred until such times as we, as commissioners, are satisfied that Harmoni is providing that safe and effective service.

We will maintain pressure on Harmoni to achieve full delivery and will continue to work hard to deliver the best possible service.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S Rowlands', with a horizontal line underneath the name.

Dr Steve Rowlands
Chair
Wiltshire Clinical Commissioning Group

The right healthcare, for you, with you, near you

Chair: Dr Stephen Rowlands | Chief Officer: Deborah Fielding
Southgate House, Pans Lane, Devizes, Wiltshire, SN10 5EQ | Tel: 01380 728899 | www.wiltshireccg.nhs.uk

A Report of the Corsham Shadow Community Operations Board (COB)

To the Corsham Area Board. 18th July 2013

Progress to date

Midas Construction, the Wiltshire Council appointed contractors for the build programme are now well established on site at Springfield and have begun the preparatory works that will shortly result in the major part of the construction phase.

There is a Midas Newsletter that will be distributed locally to those people most likely to be affected by the construction works, and a first meeting of the Construction Liaison Group has met, with representatives of the Fire Service, School, Porch Surgery, Green Square, Leisure Centre, the Town and Wiltshire Councils and the COB.

Some work has been undertaken on the Community Centre and Leisure Centre to facilitate new build, and there will shortly be temporary closures to both the squash courts and sports hall, which will be announced in advance to prospective users of both facilities.

Groundwork on site has included the laying of drainage and preparatory work for the new build foundations.

Work is on schedule to deliver the fully completed and landscaped community campus site by October 2014. The all-weather pitch, that will host hockey and five-a-side football for both the Corsham School during school hours and for community use outside of these hours, has an accelerated development programme to ensure that it is in use during the first term of the 2013/2014 school year.

And now the real work starts

The community campus is, and always was, much more than a building. There are many aspects to the development that will see a greater integration of service delivery; Wiltshire Council and others working together to resolve shared community ambition.

And the clue to the extent of that ambition is in the title.

Whilst the Corsham Community Campus is being constructed in the market town at the heart of the Community Area, the intention is for the campus to reach the whole of the community area and to provide a service and deliver benefit for the people of Colerne, Box and Lacock as well as Corsham. This is a genuine effort by Wiltshire Council to re-enforce the Community structure that they are putting place across the County.

The evidence for that is at one level, the Area Boards; at another it is a campus programme for the County.

To explore the role of the campus for the whole community is uppermost in the list of priorities that will be undertaken by the COB and others over the coming months so that the Campus not only provides a valuable community commodity at the heart of the Community Area, but that activity from the Campus reaches out to the whole of the Community.

As Chair of the COB I have attended meetings at Box and Colerne Parish Councils. The same invitation has always been extended to Lacock. And because of the natural proximity of Biddestone to Corsham, I have also visited their Parish Council.

Now, supported by Wiltshire Council, the COB will be working with the Royal Society of Arts, which has a reputation for investigating, understanding and supporting the delivery of community development projects, in order to ensure that the Campus works for Corsham, Lacock, Colerne and Box.

We understand the concerns of many people in the parishes surrounding Corsham from the early stages of consultation. Transport figures high on their list of concerns that would prevent the Campus fully realising its potential. In recognition of this the COB have a dedicated working group looking at all of the travel and transport issues associated with the Campus development.

It is also important that the relationship between local communities and the Campus is two-way. Whilst there will of course be a great deal happening at the Campus itself, from Library Services to provision for youth, community facilities to a neighbourhood policing presence, our aim is to make sure that activity that does take place at the Campus reaches to the whole community.

This might be directly the result of an outreach attitude; it might also encompass the use of digital connection to extend managed activity to local village halls.

How can you get involved?

There are many aspects to the next stages of Campus development, all of which would benefit from the insight and understanding of many more people across the Community Area. And this is exactly the right time to get involved, with some 15 months before we anticipate that it will be up and running. For example, we are currently forming groups that will look, in addition to Travel and Transport, mentioned above;

- Developing the Campus Culture
- Engagement and Capacity Building
- Legacy – the history of the site
- Catering – what the offer at the Campus should be.

You can offer your help at www.springfieldccc.com , through the Area Board, via Parish Councils or directly to members of the COB

Allan Bosley: Chair, Community Operations Board

Corsham Community Area Network (CCAN)
Report and recommendations to Corsham Area Board

1. Purpose of Report

- 1.1 To provide an update from CCAN and to make a recommendation on the way forward for the Area Partnership.

2. Background

- 2.1 CCAN was established as the Community Area Partnership for the Corsham Area in 2009 and since then its Steering Group has worked well with the Area Board and has been widely regarded both in and out of the community area.
- 2.2 However in December 2012 we reported to the Area Board that the small Core Group of volunteers remaining with the Partnership would continue to support Partnership activity and the role of the Network Co-ordinator until the end of the financial year but would then be looking to recommend a new way forward.

3. Discussion

- 3.1 The CCAN vision was to develop links with community area groups and clubs using a Steering Group and thematic action groups to take forward community projects and actions in support of the Community Area Plan. Strong links with Transition Community Corsham (Transcoco) provided immediate action groups for Transport and Environment and good results were achieved in these areas.
- 3.2 Achievement and credibility was maintained due to the efforts of a reasonably small number of people but it has not been possible to develop additional action groups or recruit significant new interest in the Steering Group itself.
- 3.3 The concept of an Area Network does however exist and it flourishes in the form of the impressive number of volunteers, clubs and interest groups that are established in the community area and through the increasing internet, website and social network links between them. It also exists in the social and community activity naturally generated by community groups as part of their regular programmes.
- 3.4 The Corsham Area is not alone in having difficulties in sustaining the original model of a central Steering Group and multiple Action Groups. As a result alternative operating models are being developed that

require less investment in the formal Steering Group model and which rely more on established community groups and links.

4. An Alternative Model

- 4.1 The Partnership role and the concept of the network remain valid and provide the potential for a focus at the community area level that would not otherwise exist. To make best use of that focus it is proposed that the role of the Partnership co-ordinator, funded by Wiltshire Council through the Area Board, is used as a Network Co-ordinator deployed more directly to work with and support existing groups, acting as a link between those groups and helping to shape their activities in support of the Community Plan. The role would still allow for the identification of issues and would highlight the opportunities for joined up community action or individual projects to assist with their resolution.
- 4.2 A Core Group of supportive community representatives, including the Town Council and Area Board, could continue to provide oversight and support and reporting would continue through the Area Board.
- 4.3 The benefit of the model is to use allocated funding in direct support of community activity and to remove the formality of committee activity.

5. Responsibilities

- 5.1 Work Plan responsibilities for the Network Co-ordinator would have a strong focus into the community and would include:-
- Continuing to develop the network (and database) of local contacts and improving the effectiveness of network links
 - Encouraging projects that reflect the Community Priorities
 - Sending out Newsletters and developing the CCAN website (linking to the Your Community Matters site) to communicate across the Community Area
 - Providing Partner Updates for Area Board meetings and participating in agenda setting meetings
 - Encouraging and co-ordinating community input to Consultations.
- 5.2 A specific project for 2013/14 will be to develop the community input for the next Corsham Area Joint Strategic Assessment to be issued in early 2014.

6. Recommendation

- 6.1 That the Corsham Area Board:-
- a) Approves the change in Partnership model and accepts the role of the Network Co-ordinator with an over-seeing Core Group of community representatives.

- b) Approves an initial funding request for the Network Co-ordinator post from within the Area Board allocation as outlined in Appendix 3
 - c) Provides positive support to assist in developing the Co-ordinator role and addressing Community Plan priorities.
-

Contact: Kevin Gaskin
Corsham Community Area Network Co-ordinator
www.corshamcan.org.uk
kevingaskinccan@hotmail.co.uk

Appendices

1. CCAN End of Year Report
2. CCAN Finance Statement 2012/2013
3. CCAN Application for Funding 2013/2014



Report on CCAN Activities and Priorities for 2012/13

What we said we'd do

In our Work Plan for 2012/13 we said that the Network would continue to develop the role of the Area Partnership as a positive link to the community area using the website and regular newsletters for active signposting of issues and consultations

What we did

- We used the website to cover news and events and to provide standing information about the Partnership. Usage statistics show an average of over 100 hits per day – most recent monthly stats show 4087 hits in June and 2695 in May 2013
- We have issued 11 information Newsletters at approximately monthly intervals providing information primarily about events and consultations, always referring back to the website
- We used and promoted the *Our Community Matters* site for posting events and consultations
- Network links with community area groups continued to develop

What we said we'd do

CCAN would respond to issues or requests that come through the Area Board, CATG or from partners

What we did

- We co-ordinated and contributed to the volunteer party to monitor the South Place Traffic Calming Trial in April 2012 and subsequently produced a report for Wiltshire Council on lessons learned
- We have represented the Community Area at the CATG, Cycle Network, CMAP, Extended Services and Corsham Skate Park Meetings.

What we said we'd do

The Network's plans for community engagement would be linked to the Community Plan and to the development of action plans to address the community priorities that came from the JSA Consultation Event in February. We would hold a series of meetings with relevant partners to progress the priorities on a theme by theme basis

What we did

- We have not held another large event but have continued to engage with Transcoco and Corsham Town Council in particular over projects linked to the community plan and with other groups as opportunities are identified

What we said we'd do

We would work towards a Community Plan update working with the Area Board and partners to establish the format and to develop ownership and interest

What we did

- We launched the 2012 Update to the Community Area Plan at the AGM in October. The small Steering Group invested a huge amount of volunteer effort in compiling this second Update, which included a review of community achievements as well as including Priorities and Forward Actions
- Copies of the Update have been made available at Area Board Meetings and in Town and Parish Council Offices, Libraries, Pound Arts etc.

What we said we'd do

We wanted to organise a public engagement event, possibly alongside our AGM in September which would be linked with the Community Plan and community priorities

What we did

- We held a well attended AGM in October which was used to launch both the Community Plan Update and the new Community Area blog site – *Our Community Matters*

What we said we'd do

We wanted to develop our website to host the Community Area Plan and to directly engage in surveys and consultation

What we did

- We have agreed the modifications necessary with our website designer and identified the costs to apply for funding bid in 2013/14.
- The website provides the facility to conduct and link to consultations

What we said we'd do

We wanted to consider how best to develop the role of the Area Partnership and to recruit new resource to the Steering Group

What we did

- In the absence of new recruits and a replacement Chair, the Steering Group agreed it was time to move away from a formal committee and thematic groups in favour of a more informal and flexible approach
- We talked to other CAPs (particularly Chippenham and Bradford on Avon) about their experience and discussed alternative approaches with Area Board members and the Community Area Manager
- An alternative approach emerged from these discussions as the basis for drawing up a new work plan for 2013/14

What we said we'd do

We identified the Campus as the biggest single priority for the community area so wanted to support the Community Operations Board as required but particularly in the planning of community requirements, public transport and energy/environment issues

What we did

- Christine Reid and Sally Fletcher were active members of the Operations Board and provided a huge number of volunteer hours to the Project in the planning and development stage
- The CCAN/Transcoco Transport Action Group played a leading role in the work of the Campus Travel Group, which produced a Campus Travel Plan as part of the successful planning application and went on to tackle priority issues from the Travel Plan, including community transport and improving public transport access

Actions in support of the Network and Community Plan Themes

Health and Wellbeing

- Project start up meetings with Broadwood School and Oral Health Team regarding School Curriculum and Community Event

Economy

- Project start up meeting with Hartham Park to discuss business mentoring panel

Children and Young People

- Coordinator meeting with ASK regarding Family Support Issues and links with Area Partnership
- Community input to Extended Services (Area Schools) meetings and coordinator reviews with Area Manager
- Project start up meeting with Oral Health Team and Broadwood School – school and community involvement
- Coordinator meeting with CAYPIG regarding community plan
- Launch of NEET Voices Project

Community Safety

- Coordinator meeting with Corsham Neighbourhood Watch regarding community safety plan
- CCAN Annual General Meeting coordination and preparation
- Meeting with Community Police Team regarding Community priorities

Housing

- Discussions with Transcoco on Sustainable Housing project

Transport

- Coordinating volunteer effort and producing Trial Report for South Place Traffic Calming Trial
- Presentation to WFCAP AGM and Conference 2012 – sharing best practice with Bus Stop Audit for the Corsham Community Area
- Coordinator meetings with Wiltshire Forum and other CAPs regarding common Public Transport concerns
- Representing CCAN at regular meetings of Corsham Area Transport Group
- Founder member of First Bus Customer Forum representing Corsham and local CAPS
- Project start up meetings with Transcoco – planning of 2013 cycle event
- Attendance at launch of Community First 'Accelerate' Project to promote community transport options across Wiltshire
- Support and input to Transport Action Group, including meeting with Community First and LINK representatives
- Work on developing and implementing Springfield Community Campus Travel Plan
- Representing CCAN at Corsham Cycle Network Group meetings
- Meeting to discuss Corsham issues with Wiltshire Council Public Transport Team
- Liaison with neighbours to discuss Campus Travel Plan – Porch Surgery, Community Centre, Hungerford House
- Review of Bus Stop Audit - Colerne/Box

Environment

- Engagement with Transcoco over Area Plan opportunities and attendance at Core Group meetings

- Discussion with Town Council about development of a Biodiversity Action Plan

Culture, Recreation and the Arts

- Community input and representation to Corsham Skate Park Meetings

Developing and Following Up the Community Plan

- Working Group meetings to produce 2012 Update of Community Plan
- Discussions with network contacts including Corsham Town Council, Colerne and Box Parish Councils to identify Community Achievements across the area
- Consolidation of material, providing images and liaison with printers to produce paper version of 2012 Update
- Meeting with web designers to produce an interactive version of the community plan
- Participation in WFCAP review of Community Planning and Community Plans
- Input into Wiltshire Council meeting to shape format of future JSA reports on Community Area statistics and relate these to community plans
- Input to Area Board Agenda Setting Meetings representing community plan priorities and how to encourage discussion at future meetings

Building the Network and Raising the Profile

- Issuing CCAN Newsletters
- Adding new contacts to the network database
- Regular Coordinator meetings with Community Area Manager
- Coordinator meetings with Broadwood School and lunchtime knitting club
- Attendance at WFCAP Forum and CAP Coordinator Group
- Input to help with development of new Community Area Blogsite
- Development of new CCAN Terms of Reference
- Preparing CCAN Workplan and Budget Application to Area Board
- Project start up meeting with Corsham Town Council about developing Corsham App

- Liaison meetings with Colerne, Box and Lacock Parish Councils with Community Area Manager
- Research work to produce spreadsheet displaying Community Grants and how they reflect Community Plan priorities
- Meetings with Bradford on Avon CAP regarding role and format of Partnership
- Community meeting at Colerne Village Hall to discuss Area Plan and Area Board Grants
- Social Media Training arranged by WFCAP

CCAN Network Co-ordinator

www.corshamcan.org.uk

kevingaskinccan@hotmail.co.uk

Appendix 2 to Area Board Report



CCAN Finance Report

1/4/2012 – 31/03/2013

Income		Expenditure	
C/Fwd Bank	£746.79	Admin Expenses	£6006.90
C/Fwd Petty Cash	£0.54	Corsham Area Plan	£1532.00
Grant	£8450.00	Consumables	£85.93
Jubilee Party	£400.00	Printing	£50.42
Jubilee Party	£106.13	Room Hire	£14.00
		AGM	£66.00
		Jubilee Party	£400.00
		Total	£8155.25
		Carry Forward	
		Petty Cash	£0.27
		Bank Balance	£1547.94
Total	£9703.46	Total	£9703.46

- Jubilee Party transaction relate to Corsham High St Street Party. CCAN account used to clear cheque. £106.13 surplus currently retained in account.
- Admin Fees are invoiced by the Co-ordinator. Contracted hours average 10 – 12 hours per week for Co-ordinator tasks including meetings, website, communication and specific task support.
- Corsham Area Plan relates to Printing Costs for the 2012 Update.
- Consumables comprise office supplies and materials

31/03/2013

- Printing relates to papers for the AGM, Campus Travel Group and Steering Group.
- Room Hire relates to meeting room for Steering Group,
- In addition to the above, the Network holds an amount of £3507.01 from the former Area Partnership.
- Total Balance on Current Account at HSBC is £5054.95

Kevin Gaskin CCAN Co-ordinator.

Corsham Community Area Partnership Agreement 2013/14:

Budget details for CCAN running costs

Your Details:

Name:	Kevin Gaskin
Partnership:	Corsham Community Area Network (CCAN)
Address:	
Phone:	07954 159995
Email:	kevingaskinccan@hotmail.co.uk

Bank Account Details:

Account name:	Corsham Area Community Partnership
Sort code:	
Account no.	
Balance of funds at beginning of year:	£1547.94

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none"> Retained hours for Network Co-ordinator to cover network administration (website, newsletters, communication), community engagement and project development. Initial assessment of 200 hours 	a £3,000
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none"> Funding for engagement activities will be agreed with the Area Board 	b
Advertising & promotion (inc websites): <ul style="list-style-type: none"> Website development to include hosting of the Community Area Plan to be costed and applied for separately 	c
Plans, questionnaires, other printing costs:	d
Office expenses, consumables, etc.: <ul style="list-style-type: none"> including printing and stationery 	e £50
Other costs:	f
Amount of funding rolled forward from 2012/13 to be spent in 2013/14:	g £1547.94
Total running costs applied for:	h £1502.06

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Corsham Community Area Network in accordance with the commitments agreed within the Community Area Partnership Agreement, 2013/14.

Signed:

Date:

Please post your Annual Workplan and Budget Form for running costs to:
 Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Transport Group (CATG) Recommendations to Corsham Area Board

1. Purpose of Report

- 1.1 To provide an update on the position of the proposals from the CATG meeting that took place on 5 June 2013.

2. Background

- 2.1 Wiltshire Council will be undertaking a review of C and unclassified roads during 2013 /2014. Town and Parish Councils along with the CATG are to be involved in this process and each community area has been asked to nominate two roads to be considered in this process with a reserve choice to account for roads that cross more than one community area.
- 2.2 At the CATG meeting held on 5 June 2013 information was circulated that listed collision rates for all C class roads in the Corsham Community Area.
- 2.3 The group was informed that a review will commence 2013/2014 with the works being undertaken in the successful areas during 2014. Members were also informed that each community area could nominate two roads and a reserve for inclusion for the first round of reviews.
- 2.4 Corsham CATG nominated the C151 and C150 as the first two priorities with the C185 being the reserve priority.
- 2.5 At the same meeting the CATG was informed that all CATG groups were eligible to bid for substantive funding from Wiltshire Council. This funding was eligible to any area board that had a priority transport issue where the cost of implementing the identified infrastructure solution exceeded the discretionary highway budget available and was to be awarded to bidding CATGs according to value for money and deliverability.
- 2.6 It was proposed by the group that a Substantive Highways Scheme bid would be submitted to install a section of shared-use cycleway along Park Lane from Freestone Way to Purleigh Road, Corsham. The Town Council has agreed to contribute £2500 to the scheme as it was considered an important element of the town's cycle network. The CATG also recommended that it would also contribute £2500 to the Substantive Highways Scheme bid which is estimated to total £40k.

3. Options Considered

- 3.1 Support the recommendation to put forward the C151 and C150 as priorities for the Corsham Community Area with the C185 being the reserve priority.
- 3.2 Support the recommendation to submit a substantive highways bid as outlined in 2.6 above

4. Reason for Recommendation

- 4.1 Both of the proposals above have the support of CATG.

5. Recommendation

- 5.1 To support the recommendations from the CATG meeting of 5 June 2013 as outlined in 2.4 and 2.6 above.

Contact: Dave Roberts
Corsham Community Area Manager
Tel: 01249 706380
Email: Dave.roberts@wiltshire.gov.uk

Background Papers
CATG notes of 5 June 2013

Appendices None

Report to	Corsham Area Board
Date of Meeting	18 July 2013
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider two applications seeking 2013/14 Community Area Grant Funding.

1. Colerne Skate Park – Consider awarding £5,000 towards a total project cost of £55,728 to install a skate park on recreational ground in Colerne.
Subject to the balance of funding and planning permission being in place.
2. Colerne Village Hall Rural Cinema Project – Consider awarding £5,000 towards a total project cost of £43,405.73 to install cinema equipment in the village hall.
Subject to the balance of funding being in place.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014. [Area Board Grants Guidance 2013/2014.](#)
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Corsham Area Board has been allocated a 2013/2014 budget of £53,418 for community grants, digital literacy projects, area board operational funding, community partnership core funding and area board/councillor led initiatives. In 2013 / 14 only capital funding is available for community area and digital literacy grants.
- 1.5. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £500 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board. Grants of up to £500 are available for Digital Literacy projects.

- 1.9. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.10. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.11. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.12. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this Report</p>	<p>Corsham Community Area Plan</p> <p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>Corsham Joint Strategic Needs Document</p>
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be four further rounds of funding during 2013/2014. The remaining will take place on;
 - 19 September 2013
 - 21 November 2013
 - 23 January 2014
 - 20 March 2014

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Corsham Area Board will have a balance of £41,198.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Colerne Skate Park	Install skate park	£5,000

- 8.1.1. Officers recommend that Colerne Skate Park is awarded £5,000 to install a skate park on recreational ground in Colerne, conditional upon the balance of funding and planning permission being in place.
- 8.1.2. This application meets grant criteria 2013/14.
- 8.1.3. This project is considered as capital by Wiltshire Council Finance Department.

- 8.1.4. This application demonstrates a link to the Community Plan.” Activities for young people”
- 8.1.5. This group is a not for profit group set up specifically to fund raise to install a skate park for young people.
- 8.1.6. This project has the full support of Colerne Parsih Council who own the premises and have agreed to the installation. They have also agreed to adopt the park on completion and carry out maintenance to the facility.
- 8.1.7. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.2	Colerne Village Hall	Install cinema equipment	£5,000

- 8.2.1. Officers recommend that Colerne Village Hall is awarded £5,000 to install cinema equipment in the village hall, conditional upon the balance of funding being in place.
- 8.2.2. This application meets grant criteria 2013/14.
- 8.2.3. This project is considered as capital by Wiltshire Council Finance Department.
- 8.2.4. This application demonstrates a link to the Community Plan.” Activities for young people” and will offer people of the village an opportunity to watch latest cinema releases and other films without the need to travel outside of the village.
- 8.2.5. Transport to other areas for leisure purposes is identified as an issue in this community.
- 8.2.6. This group is a not for profit group who run the village hall for the benefit of those who live in the community.
- 8.2.7. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Appendices:	Appendix 1 Grant application – Colerne Skate Park Appendix 2 Grant application – Colerne Village Hall
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Dave Roberts Corsham Community Area Manager Tel: 07979318504 E-mail dave.roberts@wiltshire.gov.uk
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